**North Devon Hospice**

**EQUALITY MONITORING FORM**

North Devon Hospice collects equality information solely for monitoring purposes to ensure that our policies and procedures are effective. Our Equality Policy commits us to having a workforce that reflects all sections of society – the data you share will be used to monitor and evaluate if these obligations are met or not. The hospice is committed to the principles of fairness, consistency, and equality of opportunity. No applicants will be discriminated against regardless of their age, colour, disability, ethnicity, gender or gender identity, race, religion or belief and / or sexual orientation or if you do not wish to complete this form.

The information you enter on this Equality and Diversity monitoring form will be used for monitoring purposes only and will not be used in assessing and or scoring your application or at interview stage. You are not obliged to answer all the questions but the more information you supply, the more effective our monitoring will be. This information is kept fully confidential and accessibility is strictly limited in accordance with GDPR (General Data Protection Regulation).

1. Position applied for:

2. Where did you hear about the job you have applied for?

Hospice website

Friend

Local Newspaper

National/Professional Journal

3. Are you:

Staff member

Volunteer

Job Applicant

Job Applicant – from an Agency

4. Gender

Male

Female

Do not wish to disclose

5. What age group do you belong to?

16-25

26-35

36-45

46-55

56 –65

65+

Do not wish to disclose

6. How would you describe your sexual Orientation?

Heterosexual

Gay

Lesbian

Bi-sexual

Do not wish to disclose

7. Do you consider yourself to have a disability?

The Equality Act 2010 protects people who are disabled including those with long-term health conditions.

Yes  Do not wish to disclose

No

If ‘Yes’ please state the type of impairment which applies to you. People may experience more than one type of impairment, in which case you may indicate more than one. If none of the categories apply, please mark ‘other’.

Physical Impairment Learning Disability / Difficulty

Sensory Impairment Long-standing Illness

Mental Health Condition Other

8. Please indicate which ethnic group you consider yourself to belong to?

White

White – British

White – Irish

Any Other White Background

Asian

Indian

Pakistani

Bangladeshi

Any Other Asian Background

Mixed

Mixed – White & Black Caribbean

Mixed – White & Black African

Mixed – White & Asian

Any Other Mixed Background

Black

Black or Black British –Caribbean

Black or Black British – African

Any Other Black Background

Chinese or Other Ethnic Group   Do not wish to disclose

Chinese

Any Other Ethnic Group

9. Please indicate which religion you consider yourself to belong to?

Buddhist

Christian

Hindu

Jew

Muslim

Sikh

No religion

Other

Do not wish to disclose

**Thank you for taking the time to complete this equality monitoring form.**

***GDPR Volunteer Recruitment Statement***

*By submitting this application form to North Devon Hospice you are consenting to the processing and storage of your personal data in order that you can progress through our volunteer recruitment process.  We will never sell your data however we are obliged by law to inform you that should we be required to we may share your data with external agencies. This may include but is not limited to Acevo / UCheck (a service for managing and processing Disclosure & Barring Service clearance applications) and other government agencies. We will also, as required, contact those individuals named as your referees to confirm your suitability for the role(s) you are applying for.  Your data will only be used for your volunteering role and to comply with our statutory and legal obligations.*

*If your application is unsuccessful we will retain your information for 12 months; after this date it will be safely destroyed.*

*If your application is successful we will retain your information for the duration of your commitment and up to 6 years after you cease volunteering.  Please refer to North Devon Hospice’s Privacy Notice for Staff and Volunteers for more information.*