

RETAIL: JEWELLERY VOLUNTEER

ROLE BRIEF



WHY VOLUNTEERING WITH NORTH DEVON HOSPICE IS AWESOME:

Time is the most precious thing you can give, and you want to make sure it makes a difference. By giving your time as a volunteer for North Devon Hospice, we guarantee you will be having a positive impact on someone's life, when it matters most.

In this role, you will be working in one of our busy town centre shops in Barnstaple, alongside other volunteers and staff that bring their own unique skills and experience, helping raise vital funds for our care services.

THE AIM OF THE ROLE:

This role will help us showcase the wonderful items donated to North Devon Hospice by identifying, sorting, researching, and pricing donated jewellery. This role helps maximise the value of donated items and ensures that unique or higher-value pieces are presented and priced appropriately.

WHAT'S INVOLVED?

- Carefully sorting through donated jewellery, separating by type, material, and condition
- Cleaning and preparing items for sale (basic cleaning only)
- Researching selected items online to identify styles, makers, materials, or approximate value (training can be given)
- Helping price items fairly and accurately based on condition and market value
- Displaying jewellery attractively in the shop to encourage sales
- Identifying/ flagging any potential high-value or specialist items to the manager



- Maintain a tidy and organised working area

WHAT YOU'LL NEED:

- Good attention to detail and organisation skills
- Confidence using the internet for basic research
- Honesty and reliability
- Willingness to follow guidance and shop procedures
- A friendly, can-do attitude
- No experience necessary, just an enthusiasm to learn!

WHAT THE HOSPICE OFFERS:

- A safe, welcoming, and supportive environment
- An induction and ongoing training to support you in your role
- An insight into palliative care and the opportunity to support people at a difficult time in their lives
- The opportunity of being part of a dedicated and friendly team
- The opportunity to meet new people
- Regular events throughout the year to meet other volunteers across the organisation and for us to thank you for your contribution
- Reward and Recognition scheme to celebrate your length of service with NDH
- The knowledge you are directly contributing to the care and support offered to our patients and their families we care for

WHAT YOU CAN OFFER US:

- An ability to work as part of a team
- A friendly and approachable manner
- Confidence communicating with a wide variety of people from all backgrounds
- A willingness to undertake training and to follow NDH policies and guidelines
- An agreement to follow all health & safety measures
- An adaptability to changing trends and requirements and a proactive approach to your role

